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Contact Frequency Guide COMMERCIAL (OFFICE)

A typical office environment can have a high density of people in a relatively small area, including visitors from outside of the building and a multitude of touch points that can lead to the transfer of harmful pathogens to surfaces. As companies prepare to safely welcome their staff back to offices, it is very important that contact points are identified and given the appropriate attention to help prevent the transfer of pathogens between surfaces and people which could lead to the transmission of harmful diseases such as COVID-19. A protocol can then be designed and implemented to effectively clean and disinfect these areas. Of course, practices such as limiting and avoiding contact with surfaces wherever possible is the first action to take.



The illustrations show common touch points in offices that need to be identified for regular attention. This will help you establish which surfaces are frequently touched, such as door handles, phones, keyboards, and high traffic, communal areas such as bathrooms and kitchens. We have also assigned levels of risk according to the frequency that they are likely to be touched.



Many organisations will allocate 'hot desks' within their environment as remote working becomes more common. These will require particular attention, as use by more than one person will further increase the risk for transference of pathogens if appropriate hygiene measures are not put in place.

The illustrations should only be used as a guide. To ensure maximum efficacy, the approach should be designed around the environment informed by the types of surfaces, their location, and the frequency with which they are contacted.



Indicates a high risk of frequent contact and transmission of pathogens to surface



Indicates a medium risk of frequent contact and transmission of pathogens to surface



Indicates a low risk of frequent contact and transmission of pathogens to surface

